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II

(Acts whose publication is not obligatory)

DOCUMENTS ANNEXED TO THE GENERAL BUDGET OF THE EUROPEAN COMMUNITIES

Statement of revenue and expenditure of the European Centre for the Development of Vocational Training (Cedefop) for the financial year 1993

(93/63/EEC)

Pursuant to Article 9 of Council Regulation (EEC) No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training ⁽¹⁾, 'the statement of revenue and expenditure of the Centre and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 1.

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Amounts in this budget document are expressed in ecus unless otherwise indicated.

STATEMENT OF REVENUE**Summary**

Chapter	Heading	Financial year 1993	Financial year 1992	Financial year 1991
1	<i>European Economic Community subsidy</i>	11 860 000	10 800 000	9 890 231,41
2	<i>Miscellaneous revenue</i>	62 000	38 000	113 712,82
GRAND TOTAL		11 922 000	10 838 000	10 003 944,23

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CHAPTER 1 — EUROPEAN ECONOMIC COMMUNITY SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Heading	Financial year 1993	Financial year 1992	Financial year 1991
1 00	CHAPTER 1			
	<i>European Economic Community subsidy</i>	11 860 000	10 800 000	9 890 231,41
	CHAPTER 1 — TOTAL	11 860 000	10 800 000	9 890 231,41
	CHAPTER 2			
	2 00 <i>Proceeds of the sale of movable and immovable property</i>	p.m.	p.m.	0,—
	2 10 <i>Letting and hiring</i>	p.m.	p.m.	0,—
	2 20 <i>Revenue from and allowances for services rendered against payment</i>	p.m.	p.m.	0,—
2 30	<i>Reimbursement of various expenses</i>	12 000	15 000	11 933,69
2 40	<i>Gifts and legacies</i>	p.m.	p.m.	0,—
2 50	<i>Revenue from investments or loans, bank interest and other items</i>	50 000	23 000	101 779,13
2 51	<i>Exchange rate gains</i>	p.m.	p.m.	0,—
	CHAPTER 2 — TOTAL	62 000	38 000	113 712,82
	GRAND TOTAL	11 922 000	10 838 000	10 003 944,23

CHAPTER 1 — EUROPEAN ECONOMIC COMMUNITY SUBSIDY**CHAPTER 2 — MISCELLANEOUS REVENUE**

Article Item	Remarks
1 00	Council Regulation (EEC) No 337/75 of 10 February 1975 setting up a European Centre for the Development of Vocational Training (OJ No L 39, 13. 2. 1975, p. 1). Pursuant to Article 11 (2) of this regulation a subsidy allocated to the Centre is entered in the general budget of the European Communities. The revenue shown corresponds to the amount of the subsidy provided (see Article B3-1 0 8 of the statement of expenditure in Section III 'Commission' of the general budget).
2 30	This amount concerns the reimbursement of petty expenses (private telephone calls, etc.).
2 50	This amount concerns bank interest estimated to accrue to the Centre.
2 51	Council Regulation (EEC) No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training (OJ No L 164, 24. 6. 1976, p. 1). The net loss or gains will be registered pursuant to Article 22 (c) of this regulation. Thus, only in the case of a positive balance at the end of each financial year will it be necessary to establish a revenue order.

STATEMENT OF EXPENDITURE

General summary of appropriations (1993 and 1992) and outturn (1991)

Chapter	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
1	Staff	5 670 000	5 098 000	4 600 334,12
2	Administrative expenses	1 009 000	1 030 000	928 678,77
3	Operating expenditure	5 233 000	4 700 000	4 464 931,34
9	Other expenditure	10 000	10 000	10 000,—
GRAND TOTAL		11 922 000	10 838 000	10 003 944,23

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CHAPTER 1 — STAFF

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
	CHAPTER 1			
1 10	<i>Staff holding a post provided for in the list of posts</i>			
1 10 0	Basic salaries	3 622 000	3 379 000	2 928 918,95
1 10 1	Family allowances	305 000	265 000	238 317,48
1 10 2	Expatriation allowances	407 000	350 000	303 123,18
1 10 3	Secretarial allowance	28 000	27 000	22 209,28
	<i>Article 1 10 — Total</i>	4 362 000	4 021 000	3 492 568,89
1 11	<i>Other staff</i>			
1 11 2	Local staff	—	5 000	59 770,53
	<i>Article 1 11 — Total</i>	—	5 000	59 770,53
1 13	<i>Employers' social security contributions</i>	218 000	192 000	167 948,96

CHAPTER 1 — STAFF

Article Item	Remarks
1 10	
1 10 0	This appropriation is intended to cover basic salaries of the staff, as listed in the attached table, based on the actual Regulations and on the probable adjustments.
1 10 1	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14. 3. 1987, p. 1), and in particular Articles 6 to 8 of Annex IV thereto. These family allowances comprise : — head of household allowance : 5 % of the basic salary, — dependent child allowance, — education allowance.
1 10 2	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14. 3. 1987, p. 1), and in particular Article 10 of Annex IV thereto. The expatriation allowance is equal to 16 % of the aggregate of the basic salary, the head of household allowance and the dependent child allowance.
1 10 3	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14. 3. 1987, p. 1), and in particular Article 9c of Annex IV thereto.
1 13	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14. 3. 1987, p. 1), and in particular Article 38 (1) and (2) thereof. This appropriation is intended to cover employers' national social security contributions or employers' contributions towards the insurance costs borne by the Centre.

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CHAPTER 1 — STAFF (cont'd)

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
1 14	Miscellaneous allowances and grants			
1 14 0	Childbirth allowances and death grants	1 000	1 000	188,06
1 14 1	Travel expenses for annual leave	90 000	90 000	69 568,52
1 14 5	Special allowance for accounting officers and administrators of advance funds	p.m.	p.m.	0,—
1 14 6	Constitution or maintenance of pension rights	p.m.	p.m.	0,—
	<i>Article 1 14 — Total</i>	91 000	91 000	69 756,58
1 15	Overtime	500	500	0,—
1 16	Salary weightings	336 000	327 000	214 166,90
1 17	Supplementary services			
1 17 0	Freelance interpreters and conference officers	17 000	15 000	7 350,87
1 17 2	Other services and work sent out for translation and typing	110 000	105 000	232 871,77
	<i>Article 1 17 — Total</i>	127 000	120 000	240 222,64
1 20	Miscellaneous expenditure on staff recruitment	16 000	12 000	13 703,36
1 21	Travel expenses	10 000	2 000	626,53
1 22	Installation, resettlement and transfer allowances	71 000	6 000	18 310,27

CHAPTER 1 — STAFF (*cont'd*)

Article Item	Remarks
1 14	
1 14 0	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14. 3. 1987, p. 1), and in particular Articles 39 and 40 thereof.
1 14 1	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14. 3. 1987, p. 1), and in particular Article 15 of Annex IV thereto.
1 14 6	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14. 3. 1987, p. 1), and in particular Article 37 of Annex VI thereto.
1 15	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of The European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14. 3. 1987, p. 1), and in particular Annex II thereto. Overtime worked by staff in categories C and D shall entitle him/her to compensatory leave or to remuneration. The same applies to local staff, when overtime is not offset by time off.
1 16	This appropriation is intended to cover the payment of salary weightings pursuant to the decisions taken by the Council.
1 17	
1 17 0	This appropriation is intended to cover the fees and travel expenses of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters.
1 17 2	This appropriation is intended to cover the employment of temporary staff and the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1 20	This appropriation is intended to cover travel and subsistence expenses of candidates called upon to fill a vacant post and expenditure for medical examinations upon recruitment.
1 21	This appropriation is intended to cover the reimbursement of travelling expenses due to the official upon taking up his duties, leaving the Centre or being transferred. It also covers the travelling expenses of members of his family.
1 22	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14. 3. 1987, p. 1), and in particular Articles 11 and 12 of Annex IV thereto. This appropriation is intended to cover : — installation allowance,

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CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
1 22	(<i>cont'd</i>)			
1 23	Removal expenses	57 000	3 000	16 337,10
1 24	Temporary daily subsistence allowances	24 000	1 000	13 979,96
1 25	Allowances for staff placed on non-active status, retired in the interests of the service or dismissed	p.m.	p.m.	0,—
1 30	Mission expenses, duty travel expenses and other ancillary expenses	275 000	262 000	253 903,46
1 40	Special assistance grants	p.m.	p.m.	0,—
1 42	Restaurants and canteens	p.m.	p.m.	0,—
1 43	Medical service	22 000	15 000	11 609,02
1 44	Language courses, retraining and further vocational training	60 000	40 000	27 429,92
1 49	Other expenditure	500	500	0,—
CHAPTER 1 — TOTAL		5 670 000	5 098 000	4 600 334,12
CHAPTER 2				
2 10	Rent			
2 10 0	Rent	6 000	5 000	5 000,—
2 10 1	Deposits	p.m.	p.m.	0,—
Article 2 10 — Total		6 000	5 000	5 000,—

CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Remarks
1 22	(<i>cont'd</i>) — resettlement allowance, due to an official when he is obliged to change residence after taking up his appointment or when transferred to a new place of work or when he ends his service with the Centre and resettles in a new place.
1 23	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 16 of Annex IV thereto. This appropriation is intended to cover the reimbursement of removal expenses due to officials.
1 24	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 17 of Annex IV thereto. This appropriation is intended to cover the payment of temporary daily subsistence allowances.
1 30	This appropriation is intended to cover mission expenses for Centre staff.
1 43	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 30 (2) thereof. This appropriation is intended to cover expenses for compulsory yearly medical examinations of the staff.
1 44	This appropriation is intended to cover the financial contribution of the Centre to the costs of further training for members of the staff.

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CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
2 11	<i>Insurance</i>	9 000	9 000	6 111,15
2 12	<i>Water, gas, electricity and heating</i>	100 000	95 000	69 823,80
2 13	<i>Cleaning and maintenance</i>	150 000	135 000	125 681,91
2 14	<i>Fitting-out of premises</i>	50 000	100 000	116 922,07
2 15	<i>Security and surveillance of the building</i>	53 000	47 000	29 269,67
2 19	<i>Other expenditure</i>	12 000	10 000	7 352,69
2 20	<i>Office machinery</i>			
2 20 0	Initial equipment	2 000	3 000	1 662,90
2 20 1	Renewal	2 000	2 000	3 048,75
2 20 2	Hire	p.m.	1 000	0,—
2 20 3	Maintenance, use and repair	4 000	3 000	4 171,18
	<i>Article 2 20 — Total</i>	8 000	9 000	8 882,83
2 21	<i>Furniture</i>			
2 21 0	Initial equipment	24 000	20 000	50 352,10
2 21 1	Renewal	4 000	4 000	4 813,21
2 21 3	Maintenance, use and repair	1 000	1 000	325,87
	<i>Article 2 21 — Total</i>	29 000	25 000	55 491,18
2 22	<i>Technical equipment and installations</i>			
2 22 0	Initial equipment	93 000	100 000	100 893,38
2 22 1	Renewal	5 000	5 000	0,—
2 22 2	Hire	50 000	80 000	70 055,41

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 11	This appropriation is intended to cover the various insurance contracts for the building Berlin 15, Bundesallee 22.
2 12	This appropriation is intended to cover current expenditure.
2 13	This appropriation is intended to cover costs for cleaning the occupied premises and keeping them in good order (rooms, lift, heating system, air-conditioning, electricity and water).
2 14	This appropriation is intended to cover the fitting out of premises and alterations to the partitions in the building.
2 19	This appropriation is intended to cover other current expenditure for the building not specifically provided for, in particular taxes and road charges, sanitation, removal of refuse, chimney-sweeping charges, etc.
2 20	
2 20 0	This appropriation is intended to cover the purchase of office equipment and their maintenance and repair.
2 20 1	This appropriation is intended to cover the renewal of office equipment.
2 20 2	This item is intended to cover the hiring of office equipment.
2 20 3	This appropriation is intended to cover the maintenance and repair of office equipment.
2 21	
2 21 0	This appropriation is intended to cover furnishing.
2 21 1	This appropriation is intended to cover the purchase of furniture for staff.
2 21 3	This appropriation is intended to cover the maintenance and repair of furniture.
2 22	
2 22 0	This appropriation is intended to cover the cost of further purchase of technical equipment.
2 22 2	This appropriation is intended to cover the hire of technical equipment (e.g. a computer, reproduction equipment, projectors and video-recorders).

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CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
2 22	(<i>cont'd</i>)			
2 22 3	Maintenance, use and repair	45 000	30 000	26 525,90
	<i>Article 2 22 — Total</i>	193 000	215 000	197 474,69
2 23	<i>Transport equipment</i>			
2 23 0	Initial equipment	p.m.	p.m.	0,—
2 23 1	Renewal	p.m.	p.m.	0,—
2 23 2	Hire	2 000	2 000	911,23
2 23 3	Maintenance, use and repair	3 000	3 000	1 027,02
	<i>Article 2 23 — Total</i>	5 000	5 000	1 938,25
2 25	<i>Documentation and library expenditure</i>			
2 25 0	Library expenses, purchase of books	4 000	6 000	2 930,09
2 25 2	Subscriptions to newspapers and periodicals	p.m.	p.m.	0,—
2 25 4	Binding and storage of library books	1 000	1 000	0,—
	<i>Article 2 25 — Total</i>	5 000	7 000	2 930,09
2 30	<i>Stationery and offices supplies</i>	135 000	140 000	90 313,20
2 31	<i>Postal charges and telecommunications</i>			
2 31 0	Postage on correspondence and delivery charges	60 000	44 000	41 567,37
2 31 1	Telephone, telegraph, telex, radio, television	105 000	100 000	86 663,41
	<i>Article 2 31 — Total</i>	165 000	144 000	128 230,78
2 32	<i>Financial charges</i>			
2 32 0	Bank charges	35 000	30 000	27 718,63

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Remarks
2 22	<i>(cont'd)</i>
2 22 3	This appropriation is intended to cover the maintenance and repair costs of technical equipment and installations, in particular interpretation equipment.
2 23	
2 23 2	This appropriation is intended to cover the hiring of motor vehicles when the need arises (conferences, etc.).
2 23 3	This appropriation is intended to cover the cost of running and maintaining the official vehicle.
2 25	
2 25 4	This appropriation is intended to cover the cost of binding and other expenditure necessary for the preservation of books and publications.
2 30	This appropriation is intended to cover the cost of photocopying, supplies for the reproduction equipment, paper, office supplies.
2 31	
2 31 0	This appropriation is intended to cover expenditure for postal and delivery charges including the delivery of parcels.
2 31 1	This appropriation is intended to cover fixed rental costs, the cost of communications, maintenance fees and the repair and maintenance of equipment.

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CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
2 32	(<i>cont'd</i>)			
2 32 1	Exchange rate losses	p.m.	p.m.	0,—
	<i>Article 2 32 — Total</i>	35 000	30 000	27 718,63
2 33	<i>Legal expenses</i>	p.m.	p.m.	5 888,81
2 34	<i>Damages</i>	p.m.	p.m.	0,—
2 39	<i>Other administrative expenditure</i>			
2 39 0	Miscellaneous insurance	9 000	9 000	7 592,34
2 39 1	Uniforms and working clothes	p.m.	1 000	0,—
2 39 3	Departmental removals	2 000	2 000	840,51
2 39 4	Petty expenses	4 000	6 000	2 552,35
	<i>Article 2 39 — Total</i>	15 000	18 000	10 985,20
2 40	<i>Entertainment and representation expenses</i>	15 000	13 000	20 966,54
2 51	<i>Formal and informal meetings</i>	5 000	5 000	895,51
2 70	<i>Publications</i>	19 000	18 000	16 801,77
	CHAPTER 2 — TOTAL	1 009 000	1 030 000	928 678,77
	CHAPTER 3			
3 00	<i>Establishment of operational documentation</i>	470 000	330 000	218 572,29
3 01	<i>Dissemination of information</i>	1 000 000	500 000	516 054,—

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Remarks
2 32	(<i>cont'd</i>)
2 32 1	This item is intended to cover exchange rate losses incurred by the Centre in the fulfilment of its budget commitments, in so far as these losses cannot be offset against exchange rate gains.
2 39	
2 39 0	This appropriation is intended to cover various insurances (e.g. injury to third parties, burglary, etc.).
2 39 1	This item is intended to cover the purchase, care and cleaning of uniforms and working clothes.
2 39 3	This appropriation is intended to cover the costs of moving furniture/equipment within the building.
2 39 4	This appropriation is intended to cover other administrative expenditure not specifically provided for.
2 40	This appropriation is intended to cover representation expenses.
2 70	This appropriation is intended to cover publishing expenses not covered in Chapter 3, in particular expenses for the publication of the revenue and expenditure of the Centre in the <i>Official Journal of the European Communities</i> according to Article 9 of the financial provisions applying to the Centre.
3 00	This appropriation is intended to cover the costs involved in setting up an information and documentation system judged to be essential for the satisfactory conduct of the business of the Centre and includes cooperation contracts with specialized institutions, the costs of subscriptions for newspapers and journals and telecommunication charges and other fees relating to data bank access and utilization.
3 01	This appropriation is intended to cover the cost of preparing, editing, publishing a Community bulletin on vocational training, the annual report, and other publications of the Centre, including, for example, costs of paper, typing, printing, distribution and other freelance services.

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CHAPTER 3 — OPERATING EXPENDITURE (cont'd)

CHAPTER 9 — OTHER EXPENDITURE

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
3 02	<i>Projects on the development and coordination of research work</i>			
3 02 0	Meeting expenses	680 000	504 000	469 871,52
3 02 1	Interpretation expenses	453 000	160 000	150 610,31
	<i>Article 3 02 — Total</i>	1 133 000	664 000	620 481,83
3 03	<i>Pilot studies and projects</i>	1 290 000	575 000	638 526,60
3 04	<i>Translation expenses</i>	600 000	435 000	407 461,32
3 05	<i>Management board meetings</i>	280 000	211 000	195 878,47
3 06	<i>Programme of exchange visits by training specialists</i>	460 000	600 000	592 204,63
3 07	<i>Comparability of vocational training qualifications</i>	p.m.	1 385 000	1 275 752,20
	CHAPTER 3 — TOTAL	5 233 000	4 700 000	4 464 931,34
	CHAPTER 9			
9 90	<i>Contingency reserve</i>	10 000	10 000	10 000,—
	CHAPTER 9 — TOTAL	10 000	10 000	10 000,—
	GRAND TOTAL	11 922 000	10 838 000	10 003 944,23

CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)**CHAPTER 9 — OTHER EXPENDITURE**

Article Item	Remarks
3 02	
3 02 0	This appropriation is intended to cover the costs of preparing, holding and follow-up of expert meetings, working groups and conferences which serve to: — establish clear objectives for the various activities pursued by the Centre, — ensure that there is a follow-up to these activities, — take stock of the lessons to be drawn, including costs of freelance typing, printing and reproduction.
3 02 1	This appropriation is intended to cover the fees, travel expenses and daily allowances of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters, for all meetings connected with the implementation of the Centre's work programme.
3 03	This appropriation is intended to cover costs of concluding study contracts and the evaluation of experimental measures and pilot projects in accordance with the work programme, including costs of freelance typing.
3 04	This appropriation is intended to cover costs of freelance translations connected with the implementation of the Centre's work programme, including the costs of freelance typing.
3 05	This appropriation is intended to cover operating expenses of the management board and the select committee, also other informal meetings related to the administration of the Centre, including travel and subsistence expenses, the hiring of meeting rooms and interpretation expenses.
3 06	Council resolution of 2 June 1983 concerning vocational training measures relating to new information technologies (OJ No C 166, 25. 6. 1983, p. 1). Council resolution of 11 July 1983 concerning vocational training policies in the European Communities in the 1980s (OJ No C 193, 20. 7. 1983, p. 2). This appropriation is intended to cover the costs (including meetings, interpretation, travel expenses, translations) for the implementation of the programmes pursuant to those resolutions.
3 07	Council Decision 85/368/EEC of 16 July 1985 on the comparability of vocational training qualifications between the Member States of the European Community (OJ No L 199, 31. 07. 1985, p. 56). This article is intended to cover the costs (including meetings, interpretation, travel expenses, translations) for the implementation of the programmes pursuant to this Decision.

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List of posts

Category and grade	Posts authorized for 1992	New posts	Reclassifications	Posts authorized for 1993
Director	1	—	—	1
Deputy director	2	—	—	2
A 4	4 ⁽¹⁾	—	+ 1	5 ⁽¹⁾
A 5	12 ⁽²⁾	+ 1 ⁽¹⁾	- 1	12 ⁽³⁾
A 6	6 ⁽⁴⁾	—	—	6 ⁽⁴⁾
A 7	4	—	+ 2	6
A 8	—	—	—	—
Total	29	+ 1	+ 2	32
B 1	4	+ 2	- 2	4
B 2	—	—	—	—
B 3	6	—	—	6
B 4	—	—	—	—
B 5	5	—	—	5
Total	15	+ 2	- 2	15
C 1	3	+ 2	—	5
C 2	4	—	—	4
C 3	13	—	—	13
C 4	2	—	—	2
C 5	2	—	—	2
Total	24	+ 2	—	26
D 1	1	—	—	1
D 2	2	—	—	2
D 3	—	—	—	—
D 4	—	—	—	—
Total	3	—	—	3
Grand Total	71	+ 5	—	76
⁽¹⁾ Including one translator. ⁽²⁾ Including six translators. ⁽³⁾ Including seven translators. ⁽⁴⁾ Including three translators.				

**Statement of revenue and expenditure of the European Foundation for the Improvement
of Living and Working Conditions for the financial year 1993**

(93/64/EEC)

Pursuant to Article 9 of Council Regulation (EEC) No 1417/76 of 1 June 1976 on the financial provisions applying to the European Foundation for the Improvement of Living and Working Conditions ⁽¹⁾, 'the statement of revenue and expenditure of the Foundation and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 16.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

Amounts in this budget document are expressed in ecus unless otherwise indicated.

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

STATEMENT OF REVENUE

Summary

Chapter	Heading	Financial year 1993	Financial year 1992	Financial year 1991
1	<i>European Economic Community subsidy</i>	11 240 000	10 585 000	8 551 685,69
5	<i>Miscellaneous revenue</i>	260 000	200 000	298 653,—
GRAND TOTAL		11 500 000	10 785 000	8 850 338,69

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EUROPEAN ECONOMIC COMMUNITY SUBSIDY

CHAPTER 5 — MISCELLANEOUS REVENUE

Article Item	Heading	Financial year 1993	Financial year 1992	Financial year 1991
	CHAPTER 1			
1 00	<i>European Economic Community subsidy</i>	11 240 000	10 585 000	8 551 685,69
	CHAPTER 1 — TOTAL	11 240 000	10 585 000	8 551 685,69
	CHAPTER 5			
5 00	<i>Proceeds of the sale of movable and immovable property</i>	p.m.	p.m.	0,—
5 02	<i>Proceeds of the sale of publications</i>	38 000	30 000	26 239,78
5 11	<i>Letting and hiring of immovable property</i>	2 000	10 000	2 862,41
5 20	<i>Revenue from investments or loans, bank interest and other items</i>	200 000	130 000	190 113,06
5 40	<i>Miscellaneous revenue available for reuse but not used</i>	p.m.	20 000	59 230,79
5 90	<i>Other revenue from administrative operations</i>	20 000	10 000	20 206,96
	CHAPTER 5 — TOTAL	260 000	200 000	298 653,—
	GRAND TOTAL	11 500 000	10 785 000	8 850 338,69

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EUROPEAN ECONOMIC COMMUNITY SUBSIDY

CHAPTER 5 — MISCELLANEOUS REVENUE

Article Item	Remarks
1 00	Council Regulation (EEC) No 1365/75 of 26 May 1975 on the creation of a European Foundation for the Improvement of Living and Working Conditions (OJ No L 139, 30. 5. 1985, p. 1). Pursuant to Article 15 (2) of this Regulation a subsidy for the Foundation is entered in the general budget of the European Communities. The revenue entered represents the subsidy provided (Article B3-420 of the statement of expenditure in Section III 'Commission' of the general budget).

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

STATEMENT OF EXPENDITURE

General summary of appropriations (1993 and 1992) and outturn (1991)

Chapter	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
1	Staff	4 600 000	4 150 000	3 784 675,71
2	Administrative expenses	1 400 000	2 525 000	1 476 459,42
3	Operating expenditure — Improvement of living conditions	5 500 000	1 645 000	1 454 798,97
4	Operating expenditure — Improvement of working conditions	(¹)	2 465 000	2 183 717,91
GRAND TOTAL		11 500 000	10 785 000	8 899 652,01

(¹) Chapters 3 and 4 with the existing layout were created following a decision of the Budgetary Authority for the budget year 1984. In accordance with the Parliament's discharge of 16 April 1991, from 1993 onwards expenditure on improvement of living and working conditions are grouped in one single chapter.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
	CHAPTER 1			
1 10	<i>Staff holding a post provided for in the list of posts</i>			
1 10 0	Basic salaries	2 933 000	2 753 000	2 308 066,01
1 10 1	Family allowances	381 000	325 000	299 665,95
1 10 2	Expatriation allowances	328 000	284 000	259 412,08
1 10 3	Secretarial allowances	42 000	23 000	20 448,59
	<i>Article 1 10 — Total</i>	3 684 000	3 385 000	2 887 592,63
1 12	<i>Further training, language courses, retraining and information for staff</i>	33 000	36 000	29 058,63
1 13	<i>Employer's social security contributions</i>			
1 13 0	Insurance against sickness	105 000	94 000	82 074,58
1 13 1	Insurance against accidents and occupational disease	20 000	18 000	16 311,64
1 13 2	Unemployment insurance	25 000	22 000	19 188,79
	<i>Article 1 13 — Total</i>	150 000	134 000	117 575,01

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

CHAPTER 1 — STAFF

Article Item	Remarks
1 10	
1 10 0	This appropriation is intended to cover the payment of basic salaries, calculated on the basis of the list of posts annexed hereto.
1 10 1	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ No L 72, 14. 3. 1987, p. 15), and in particular Articles 6, 7 and 8 of Annex IV thereto. These family allowances comprise : — head of household allowance: 5 % of the basic salary, — dependent child allowance, — education allowance.
1 10 2	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ No L 72, 14. 3. 1987, p. 15), and in particular Article 10 of Annex IV thereto. The expatriation allowance is equal to 16 % of the sum of basic salary, head of household allowance and dependent child allowance.
1 13	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ No L 72, 14. 3. 1987, p. 15), and in particular Article 38 (1) and (2) thereof.
1 13 2	The question of unemployment insurance for Foundation staff is being examined by the Council.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 1 — STAFF (*cont'd*)

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
1 14	Miscellaneous allowances and grants			
1 14 1	Travel expenses for annual leave	97 000	62 000	84 800,61
1 14 5	Special allowance for accounting officers and administrators of advance funds	p.m.	p.m.	0,—
	<i>Article 1 14 — Total</i>	97 000	62 000	84 800,61
1 15	Overtime	30 000	25 000	27 127,05
1 17	Supplementary services			
1 17 5	Temporary staff and other services and work sent out for translation and typing	190 000	230 000	358 476,30
	<i>Article 1 17 — Total</i>	190 000	230 000	358 476,30
1 18	Allowances and expenses on entering and leaving the service and on transfer			
1 18 0	Miscellaneous expenditure	12 000	45 000	6 755,48
1 18 1	Travel expenses (including members of the family)	3 000	6 000	938,90
1 18 2	Installation, resettlement and transfer allowances	10 000	20 000	9 395,72
1 18 3	Removal expenses	12 000	24 000	0,—
1 18 4	Temporary daily subsistence allowances	5 000	3 000	7 910,22

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

CHAPTER 1 — STAFF (cont'd)

Article Item	Remarks
1 14	
1 14 1	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ No L 72, 14. 3. 1987, p. 15), and in particular Article 15 of Annex IV thereto.
1 14 5	This item is intended to cover special allowances, in accordance with the Financial Regulations applicable to the Foundation, for accountants and imprest holders.
1 15	Council Regulation (ECSC, EEC, Euratom) No 1860/70 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ No L 72, 14. 3. 1987, p. 15), and in particular Annex II thereto. Staff in categories C and D may receive compensation for overtime worked, either a flat-rate allowance or payment at the appropriate hourly rate.
1 17	
1 17 5	This appropriation is intended to cover expenditure on the employment of temporary staff and the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1 18	
1 18 0	This appropriation is intended to cover travelling and subsistence expenses of candidates called upon to fill a vacant post, plus the cost of medical examinations on recruitment.
1 18 1	This appropriation is intended to cover the reimbursement of travelling expenses of staff upon taking up their duties, leaving the institution or being transferred. It also covers the travelling expenses of members of their families.
1 18 2	This appropriation is intended to cover : — installation allowance (as modified by correcting factor), — resettlement allowance (as modified by correcting factor), due to personnel obliged to change residence after taking up their appointments or when transferred to a new place of work or when they definitively cease their duties and resettle elsewhere.
1 18 3	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ No L 72, 14. 3. 1987, p. 15), and in particular Article 16 of Annex IV thereto. This appropriation is intended to cover the reimbursement of removal expenses.
1 18 4	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as last amended by Regulation (Euratom, ECSC, EEC) No 680/87 (OJ No L 72, 14. 3. 1987, p. 15), and in Article 17 of Annex IV thereof.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
1 18	<i>(cont'd)</i>			
1 18 4	<i>(cont'd)</i>			
	<i>Article 1 18 — Total</i>	42 000	98 000	25 000,32
1 19	Salary weightings	— 98 000	— 164 000	— 160 378,44
1 30	Mission expenses, travel expenses and other incidental expenditure	406 000	314 000	389 543,05
1 40	Restaurants and canteens	50 000	18 000	12 788,77
1 41	Medical service	3 000	2 000	2 282,85
1 62	Other welfare expenditure	6 000	4 000	4 880,22
1 70	Entertainment and representation expenses	7 000	6 000	5 928,71
1 80	Seconded officials from Member State bodies	p.m.		
1 90	Trainee officials (stagiaires)	p.m.		
	CHAPTER 1 — TOTAL	4 600 000	4 150 000	3 784 675,71
	CHAPTER 2			
2 01	Insurance	15 000	12 000	6 209,49
2 02	Water, gas, electricity and heating	90 000	60 000	55 179,58
2 03	Cleaning and maintenance	125 000	47 000	29 806,86
2 04	Fitting-out of premises	432 000	1 784 000	795 355,56
2 05	Security and surveillance of buildings	26 000	10 000	0,—
2 09	Other expenditure on buildings	30 000	18 000	19 153,42

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

CHAPTER 1 — STAFF (cont'd)**CHAPTER 2 — ADMINISTRATIVE EXPENSES**

Article Item	Remarks
1 18	<i>(cont'd)</i>
1 18 4	<i>(cont'd)</i> This appropriation is intended to cover the payment of temporary daily subsistence allowances.
1 19	This article is intended to cover the payment of salary weightings, etc.
1 30	This appropriation is intended to cover mission and duty travel expenses for staff of the Foundation.
1 40	This appropriation is intended to complete the purchase of restaurant equipment and to subsidize canteen meals.
1 41	This appropriation is intended to cover annual medical examinations.
1 62	This appropriation is intended to cover expenditure by the Foundation on social welfare activities for its staff.
1 70	This appropriation is intended to cover representation expenditure.
1 80	<i>New article</i> This article is intended to enable the Foundation to organize a programme of exchange for civil servants from Member States and persons nominated by the Social Partners, as decided by the management of the Foundation in consultation with the administrative board.
1 90	<i>New article</i> This article is intended to cover expenditure incurred in practical administrative training for young graduates and short training visits for civil servants of the Member States and persons nominated by the Social Partners.
2 01	This appropriation is intended to cover insurance contracts in respect of the building.
2 02	This appropriation is intended to cover consumption of these items during the financial year.
2 03	This appropriation is intended to cover the cost of maintaining the Foundation's offices.
2 04	This appropriation is intended to cover the cost of fitting out the Foundation's offices, and in particular the completion of the fitting out of the new building.
2 05	This appropriation is intended to cover the cost of security and supervision of the Foundation's offices.
2 09	This appropriation is intended to cover other recurring expenditure on buildings not specifically provided for, in particular taxes and rates, sanitation, removal of refuse, etc.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
2 10	<i>Rent</i>	5 000	5 000	5 000,—
2 20	<i>Technical installations and electronic office equipment</i>			
2 20 0	New purchases of technical equipment and installations	10 000	58 000	3 051,19
2 20 1	Replacement of technical equipment and installations	p.m.	1 000	
2 20 2	Hire of technical equipment and installations	64 000	53 000	48 246,66
2 20 3	Maintenance, use and repair of technical equipment and installations	64 000	17 000	57 700,58
2 20 4	Electronic office equipment	78 000	180 000	219 226,78
	<i>Article 2 20 — Total</i>	216 000	309 000	328 225,21
2 21	<i>Furniture</i>			
2 21 0	New purchases of furniture	140 000	20 000	8 720,01
2 21 1	Replacement of furniture	10 000	10 000	0,—
2 21 3	Maintenance, use and repair of furniture	p.m.	p.m.	0,—
	<i>Article 2 21 — Total</i>	150 000	30 000	8 720,01
2 23	<i>Vehicles</i>			
2 23 1	Replacement of vehicles	15 000	p.m.	0,—
2 23 3	Maintenance, use and repair of vehicles	6 000	6 000	4 199,94
	<i>Article 2 23 — Total</i>	21 000	6 000	4 199,94
2 25	<i>Documentation and library expenditure</i>			
2 25 0	Library funds, purchase of books	25 000	16 000	6 029,43
2 25 2	Subscriptions to newspapers and periodicals	15 000	17 000	9 997,10
2 25 5	Subscriptions to view-data services	10 000	6 000	2 994,06
	<i>Article 2 25 — Total</i>	50 000	39 000	19 020,59

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 10	This appropriation is intended to cover the rent of a 'bureau de passage' for the Foundation in Brussels.
2 20	
2 20 0	This appropriation is intended to cover the purchase of technical equipment and installations.
2 20 1	This item is intended to cover the replacement of technical equipment and installations.
2 20 2	This appropriation is intended to cover the hire of technical equipment and installations.
2 20 3	This appropriation is intended to cover the maintenance of technical equipment and installations.
2 20 4	This appropriation is intended to cover the purchase, hire and maintenance of electronic office equipment.
2 21	
2 21 0	This appropriation is intended to cover the purchase of furniture for staff and equipment for conference rooms.
2 21 3	This item is intended to cover the maintenance and repair of furniture.
2 23	
2 23 3	This appropriation is intended to cover the cost of operating Foundation vehicles.
2 25	
2 25 0	This appropriation is intended to cover the acquisition of documents and other non-periodical publications required by the Foundation.
2 25 2	This appropriation is intended to cover the cost of subscriptions to newspapers, specialized periodicals, official journals, parliamentary papers, various bulletins and other specialized publications.
2 25 5	This appropriation is to enable the Foundation to access on-line databases.

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
2 30	<i>Stationery and office supplies</i>	25 000	15 000	17 344,33
2 32	<i>Financial charges</i>			
2 32 0	Bank charges	30 000	21 000	29 119,32
	<i>Article 2 32 — Total</i>	30 000	21 000	29 119,32
2 35	<i>Uniforms and working clothes</i>	4 000	3 000	3 586,95
2 39	<i>Other administrative expenditure</i>			
2 39 0	Publications	20 000	14 000	16 739,57
2 39 4	Petty expenses	1 000	1 000	979,52
	<i>Article 2 39 — Total</i>	21 000	15 000	17 719,09
2 40	<i>Postage and delivery charges</i>	60 000	90 000	48 880,68
2 41	<i>Telephone, telegraph, telex, radio, television</i>	100 000	61 000	88 938,39
	CHAPTER 2 — TOTAL	1 400 000	2 525 000	1 476 459,42

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 30	This appropriation is intended to cover the cost of purchasing paper, envelopes, office supplies and consumables for reproduction equipment.
2 32	
2 32 0	This appropriation is intended to cover bank charges (commission, discount charges).
2 35	This appropriation is intended to cover the purchase, care and cleaning of uniforms and working clothes.
2 39	
2 39 0	This appropriation is intended to cover publication costs, particularly those involved in the publication in the <i>Official Journal of the European Communities</i> of the budget of the Foundation according to Article 9 of the financial rules.
2 39 4	This appropriation is intended to cover other administrative expenditure not specifically provided for.
2 40	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post or otherwise.
2 41	This appropriation is intended to cover fixed rental costs, the cost of calls and messages, maintenance fees, repairs and maintenance of equipment.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE — IMPROVEMENT OF LIVING AND WORKING CONDITIONS

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
	CHAPTER 3 ⁽¹⁾			
3 00	<i>Establishment of operational documentation</i>	160 000	70 000	23 088,23
3 01	<i>Dissemination of information</i>			
3 01 0	Publication of results of studies	600 000	200 000	177 577,98
3 01 1	Publication of the annual report	50 000	60 000	15 654,13
3 01 2	Marketing and promotional activities	340 000	150 000	57 408,34
	<i>Article 3 01 — Total</i>	990 000	410 000	250 640,45
3 02	<i>Participation in congresses and public events</i>	60 000	20 000	26 900,79
3 03	<i>Studies and pilot schemes relating to living and working conditions</i>	2 020 000	660 000	650 725,—
3 04	<i>Expenditure for meetings (Administrative Board, Committee of Experts, seminars, colloquia, coordination meetings, etc.) and interpretation costs thereof</i>			
3 04 0	General costs of meetings	800 000	200 000	191 949,46
3 04 1	Interpretation costs	280 000	80 000	56 999,57

(1) Chapters 3 and 4 with the existing layout were created following a decision of the Budgetary Authority for the budget year 1984. In accordance with the Parliament's discharge of 16 April 1991, from 1993 onwards expenditure on improvement of living and working conditions are grouped in one single chapter.

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

CHAPTER 3 — OPERATING EXPENDITURE — IMPROVEMENT OF LIVING AND WORKING CONDITIONS

Article Item	Remarks
3 00	<i>Former Articles 3 00 and 4 00</i> This appropriation is intended to cover the purchase of publications, the compilation of card indexes and catalogues and the necessary computer work to enable a selective documentation system to be created containing, in particular, up-to-date data, and information on recent developments and research in the fields concerned by the Foundation's work programmes.
3 01	
3 01 0	<i>Former Items 3 01 0 and 4 01 0</i> This appropriation is intended to cover the publication costs of results of studies which will contribute to the implementation of the Foundation's work programmes.
3 01 1	<i>Former Items 3 01 1 and 4 01 1</i>
3 01 2	<i>Former Items 3 01 2 and 4 01 2</i> This appropriation is intended to cover the costs of marketing and promotional activities relating to the Foundation's work (surveys, brochures, videos, posters, etc.).
3 02	<i>Former Articles 3 02 and 4 02</i> This appropriation is intended to cover the contribution from the Foundation to the work of similar institutions and foundations.
3 03	<i>Former Articles 3 03 and 4 03</i> This appropriation is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's work programme in relation to living and working conditions.
3 04	
3 04 0	<i>Former Items 3 04 0 and 4 04 0</i> This appropriation is intended to cover the organization of seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
3 04 1	<i>Former Items 3 04 1 and 4 04 1</i> This appropriation is intended to cover interpretation costs connected with the organization of board meetings, meetings of the Committee of Experts, seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE — IMPROVEMENT OF LIVING AND WORKING CONDITIONS (*cont'd*)

CHAPTER 4 — OPERATING EXPENDITURE — IMPROVEMENT OF WORKING CONDITIONS

Article Item	Heading	Appropriations 1993	Appropriations 1992	Outturn 1991
3 04	<i>(cont'd)</i>			
3 04 2	Meetings of the Administrative Board	130 000	43 000	39 357,18
3 04 3	Meetings of the Committee of Experts	10 000	12 000	3 767,21
	<i>Article 3 04 — Total</i>	1 220 000	335 000	292 073,42
3 05	<i>Translation of study reports and working documents for seminars, coordination meetings, colloquia, etc.</i>	550 000	150 000	211 371,08
3 06	<i>Additional appropriations granted by Budgetary Authority for the work of the Health and Safety Agency</i>	500 000		
	CHAPTER 3 — TOTAL	5 500 000	1 645 000	1 454 798,97
	CHAPTER 4 ⁽¹⁾			
4 00	<i>Establishment of operational documentation</i>		100 000	102 725,20
4 01	<i>Dissemination of information</i>			
4 01 0	Results of studies		300 000	294 538,43
4 01 1	Publication of the annual report		90 000	18 325,69
4 01 2	Marketing and promotional activities		220 000	77 544,57
	<i>Article 4 01 — Total</i>		610 000	390 408,69
4 02	<i>Participation in congresses and public events</i>		30 000	16 935,25

(1) Chapters 3 and 4 with the existing layout were created following a decision of the Budgetary Authority for the budget year 1984. In accordance with the Parliament's discharge of 16 April 1991, from 1993 onwards expenditure on improvement of living and working conditions are grouped in one single chapter.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 3 — OPERATING EXPENDITURE — IMPROVEMENT OF LIVING AND WORKING CONDITIONS (*cont'd*)

CHAPTER 4 — OPERATING EXPENDITURE — IMPROVEMENT OF WORKING CONDITIONS

Article Item	Remarks
3 04	(<i>cont'd</i>)
3 04 2	<i>Former Items 3 04 2 and 4 04 2</i> This appropriation is intended to cover the operating expenses of the Administrative Board, including travel and subsistence expenses and the hire of rooms if necessary.
3 04 3	<i>Former Items 3 04 3 and 4 04 3</i> This appropriation is intended to cover the operating expenses of the Committee of Experts, including travel and subsistence expenses and the hire of rooms if necessary.
3 05	<i>Former Articles 3 05 and 4 05</i> This appropriation is intended to cover the translation of the Foundation's study reports and the working documents for seminars, colloquia and evaluation meetings, etc., into the different Community languages.
3 06	<i>New article</i> This appropriation is intended to enable the European Foundation to carry out measures in the field of health and safety at work, thus taking over the functions of the Agency for Safety and Health at Work.

[illegible]

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 4 — OPERATING EXPENDITURE — IMPROVEMENT OF WORKING CONDITIONS (*cont'd*)

Article Item	Remarks

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

List of posts

Category and grade	Posts authorized for 1992	New posts	Reclassifications	Posts authorized for 1993
Director	1	—	—	1
Deputy director	1	—	—	1
A 4	7 ⁽¹⁾	—	—	7 ⁽¹⁾
A 5	7 ⁽²⁾	—	+1	8 ⁽²⁾
A 6	6 ⁽¹⁾	+1	+1 -1	7 ⁽¹⁾
A 7	2 ⁽³⁾	—	-1	1 ⁽³⁾
A 8	—	—	—	—
Total	24	+1	—	25
B 1	2	—	—	2
B 2	2	—	+1	3
B 3	4	—	-1	3
B 4	1	+1	—	2
B 5	1	—	—	1
Total	10	+1	—	11
C 1	1	—	+2	3
C 2	5	—	+2 -2	5
C 3	9	—	-2	7
C 4	2	—	+2	4
C 5	5	+2	-2	5
Total	22	+2	—	24
D 1	1	—	+1	2
D 2	5	—	+1 -1	5
D 3	1	—	-1	—
D 4	—	—	—	—
Total	7	—	—	7
Grand Total	63	+4	—	67
⁽¹⁾ Including two translators. ⁽²⁾ Including four translators. ⁽³⁾ Including one translator.				