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II

(Acts whose publication is not obligatory)

**DOCUMENTS ANNEXED TO THE GENERAL BUDGET OF THE EUROPEAN
COMMUNITIES**

**Statement of revenue and expenditure of the European Centre for the Development of
Vocational Training (Cedefop) for the financial year 1979**

(79/82/EEC)

According to Article 9 of Council Regulation (EEC) No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training ⁽¹⁾, 'the statement of revenue and expenditure of the Centre and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

Value of the u.a. and the EUA

1977: 1 u.a. = DM 3.66
1978: 1 EUA = DM 2.68845
1979: 1 EUA = DM 2.59338

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 1.

CEDEFOP

REVENUE

Summary

Chapter	Heading	EUA		u.a.
		Financial year 1979	Financial year 1978	Financial year 1977
Chap. 1	<i>EEC subsidy</i>	3 200 000	2 800 000	1 475 557.57
Chap. 2	<i>Miscellaneous revenue</i>	20 000	2 800	19 727.51
GRAND TOTAL		3 220 000	2 802 800	1 495 285.08

CEDEFOP

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article	Item	Heading	EUA		u.a.
			Financial year 1979	Financial year 1978	Financial year 1977
100		CHAPTER 1			
		<i>EEC subsidy</i>	3 200 000	2 800 000	1 475 557·57
		CHAPTER 1 — TOTAL	3 200 000	2 800 000	1 475 557·57
200		CHAPTER 2			
		<i>Proceeds of the sale of movable and immovable property</i>	token entry	token entry	—
		<i>Letting and hiring</i>	token entry	token entry	—
		<i>Revenue from and allowances for services rendered against payment</i>	token entry	token entry	—
		<i>Reimbursement of various expenses</i>	2 000	token entry	1 569·07
		<i>Gifts and legacies</i>	token entry	token entry	—
		<i>Income from investments, bank interest and other revenue</i>	18 000	2 800	18 158·44
251		<i>Exchange rate gains</i>	token entry	—	—
		CHAPTER 2 — TOTAL	20 000	2 800	19 727·51
		GRAND TOTAL	3 220 000	2 802 800	1 495 285·08

CEDEFOP

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article	Item	Remarks
100		Pursuant to Article 11 (2) of Council Regulation (EEC) No 337/75 of 10 February 1975 setting up a European Centre for the Development of Vocational Training (OJ No L 39, 13. 2. 1975 p. 1), a subsidy allocated to the Centre is entered in the general budget of the European Communities. The revenue shown corresponds to the amount of the subsidy provided (Item 3010 of Section III of the general budget).
230		This amount concerns the reimbursement of petty expenses (private telephone calls, etc.).
250		This amount is bank interest estimated to accrue to the Centre.
251		In accordance with the provisions of Article 22 (c) of the Financial Regulation, the net loss or gains will be registered. Thus, only in the case of a positive balance at the end of each financial year will it be necessary to establish a revenue order.

CEDEFOP

EXPENDITURE

General summary of appropriations (1979 and 1978) and expenditure (1977)

Chapter	Heading	EUA		u.a.
		Appropriations 1979	Appropriations 1978	Expenditure 1977
Chap. 1	Staff	1 665 800	1 426 450	791 701·73
Chap. 2	Administrative expenses	309 200	217 450	278 352·74
Chap. 3	Operating expenditure	1 245 000	158 900	425 230·61
Chap. 9	Expenditure not specifically provided for	—	—	—
GRAND TOTAL		3 220 000	2 802 800	1 495 285·08

CEDEFOP

CHAPTER 1 — STAFF

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
		CHAPTER 1			
110		<i>Staff holding a post provided for in the list of posts</i>			
	1100	Basic salaries	1 100 800	1 038 750	502 998.48
	1101	Family allowances	98 100	115 700	36 833.90
	1102	Expatriation allowances	140 100	151 100	59 424.31
		<i>Article 110 — Total</i>	1 339 000	1 305 550	599 256.69
111	1112	<i>Local staff</i>	63 600	66 700	29 671.67
113		<i>Employers' social security contributions</i>	123 000	120 900	51 099.06
114		<i>Miscellaneous allowances and grants</i>	—	—	—
	1140	Childbirth allowances and death grants	500	token entry	123.36
	1141	Travel expenses for annual leave	14 500	34 000	5 568.42
		<i>Article 114 — Total</i>	15 000	34 000	5 691.78
115		<i>Overtime</i>	1 000	4 100	—
116		<i>Salary weightings</i>	—281 700	—325 600	—106 136.13

CEDEFOP

CHAPTER 1 — STAFF

Article	Item	Remarks
110		
	1100	This appropriation is for basic salaries of the staff as listed in the attached table, based on the actual regulations and on the probable adjustments.
	1101	Pursuant to the regulations applicable to the staff of the Centre, the family allowances comprise: (a) head of household allowance: 5 % of the basic salary (Article 6 of Annex IV); (b) dependent child allowance (Article 7 of Annex IV); (c) education allowance (Article 8 of Annex IV).
	1102	The expatriation allowance is equal to 16 % of the aggregate of the basic salary, the head of household allowance and the dependent child allowance (Article 10 of Annex IV to the regulations applicable to the staff of the Centre).
111	1112	This appropriation is intended to cover the salaries and employers' social security contributions of local staff. The appropriation will cover for 1979 the emoluments of: — one Hausmeister/driver, — one telephone operator, — two staff for general utility purposes (to include conference duties).
113		This appropriation is intended to cover employers' national social security contributions (Article 38 (1) of the regulations applicable to the Centre) or employers' contributions towards the insurance costs borne by the Centre pursuant to Article 38 (2).
114		These allowances or grants are provided for in particular in the regulations applicable to the staff of the Centre:
	1140	— grants pursuant to Articles 39 and 40,
	1141	— flat-rate payment provided for in Article 15 of Annex IV.
115		Pursuant to the arrangements laid down in Annex II to the regulations applicable to Centre staff, overtime worked by staff in category C shall entitle him/her to compensatory leave or to remuneration. The same applies to local staff, when overtime is not offset by time off.
116		As a result of the decision taken by the Council, a negative appropriation for weighting in the Federal Republic of Germany applies.

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
117		<i>Supplementary services</i>			
	1170	Freelance interpreters and conference officers	215 900	129 300	69 232·50
	1172	Other services and work sent out for translation and typing	30 900	27 300	59 974·32
		<i>Article 117 — Total</i>	246 800	156 600	129 206·82
120		<i>Miscellaneous expenditure on staff recruitment</i>	1 500	1 400	3 669·98
121		<i>Travel expenses</i>	600	1 400	419·62
122		<i>Installation, resettlement and transfer allowances</i>	30 000	9 500	14 146·10
123		<i>Removal expenses</i>	11 500	9 500	4 944·48
124		<i>Temporary daily subsistence allowances</i>	12 000	2 800	8 355·61
125		<i>Allowances for staff placed on non-active status, retired in the interests of the service or dismissed</i>	token entry	token entry	—
130		<i>Mission expenses, duty travel expenses and other ancillary expenses</i>	89 000	36 800	44 877·47
140		<i>Special assistance grants</i>	token entry	token entry	—
142		<i>Restaurants and canteens</i>	token entry	token entry	—

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

Article	Item	Remarks
117	1170	Appropriation intended to cover the fees and travel expenses of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters.
	1172	This appropriation is intended for the employment of temporary staff and to cover the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
120		Appropriation to cover travel and subsistence expenses of candidates called upon to fill a vacant post and expenditure for medical examinations upon recruitment.
121		Appropriation for the reimbursement of travelling expenses due to the official upon taking up his duties, leaving the Centre or being transferred. It also covers the travelling expenses of members of his family.
122		Appropriation to cover: — installation allowance (Article 11 of Annex IV to the regulations applicable to the staff of the Centre), — resettlement allowance (Article 12 of Annex IV to the regulations applicable to the staff of the Centre), due to an official when he is obliged to change residence after taking up his appointment or when transferred to a new place of work or when he ends his service with the Centre and resettles in a new place.
123		Appropriation to cover the reimbursement of removal expenses due to officials (Article 16 of Annex IV to the regulations applicable to the staff of the Centre).
124		Appropriation for the payment of temporary daily subsistence allowances (Article 17 of Annex IV to the regulations applicable to the staff of the Centre).
130		Appropriation to cover mission expenses for Centre staff.

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
143		<i>Medical service</i>	4 500	1 400	2 280.00
144		<i>Language courses, refresher courses and further vocational training</i>	10 000	1 400	4 218.58
149		<i>Other expenditure</i>	token entry	token entry	—
		CHAPTER 1 — TOTAL	1 665 800	1 426 450	791 701.73
		CHAPTER 2			
210		<i>Rent</i>			
	2100	<i>Rent</i>	token entry	token entry	—
	2101	<i>Deposits</i>	token entry	token entry	—
		<i>Article 210 — Total</i>	token entry	token entry	—
211		<i>Insurance</i>	1 000	700	384.32
212		<i>Water, gas, electricity, heating</i>	58 600	22 500	31 843.00
213		<i>Cleaning and maintenance</i>	46 300	25 200	19 092.15
214		<i>Fitting out of premises</i>	token entry	token entry	135 000.00
215		<i>Security and surveillance of the building</i>	token entry	token entry	—
219		<i>Other expenditure</i>	3 100	4 800	1 916.24

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article	Item	Remarks
143		Appropriation to cover expenses for compulsory yearly medical examinations of the staff (Article 30 (2) of the regulations applicable to the staff of the Centre).
144		This budgetary item is intended to cover the financial contribution of the Centre to the costs of refresher and other courses attended by members of the staff.
211		This appropriation is intended to cover the various insurance contracts for the building Berlin 31, Bundesallee 22.
212		This appropriation covers current expenditure.
213		This appropriation covers costs for cleaning the occupied premises and keeping them in good order (rooms, lift, heating system, air-conditioning, electricity and water).
219		Appropriation to cover other current expenditure for the building not specifically provided for, in particular taxes and road charges, sanitation, removal of refuse, chimney-sweeping charges, etc.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
220		<i>Office machinery</i>			
	2200	Initial equipment	3 900	2 800	4 500·00
	2201	Renewal	token entry	token entry	—
	2203	Maintenance, use and repair	1 700	2 100	366·75
		<i>Article 220 — Total</i>	5 600	4 900	4 866·75
221		<i>Furniture</i>			
	2210	Initial equipment	1 900	4 000	5 777·15
	2211	Renewal	token entry	token entry	—
	2213	Maintenance, use and repair	200	300	21·72
		<i>Article 221 — Total</i>	2 100	4 300	5 798·87
222		<i>Technical equipment and installations</i>			
	2220	Initial equipment	1 000	2 800	2 370·95
	2221	Renewal	token entry	token entry	—
	2222	Hire	15 400	2 800	576·08
	2223	Maintenance, use and repair	5 100	3 400	2 732·05
		<i>Article 222 — Total</i>	21 500	9 000	5 679·08
223		<i>Transport equipment</i>			
	2230	Initial equipment	token entry	token entry	—
	2231	Renewal	token entry	token entry	—
	2232	Hire	100	150	41·17
	2233	Maintenance, use and repair	1 300	2 800	386·85
		<i>Article 223 — Total</i>	1 400	2 950	428·02

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Remarks
220	2200 to 2203	Appropriation to cover the purchase and maintenance of office equipment essential for the satisfactory conduct of internal business affairs.
221	2210 to 2213	Appropriation to cover furnishing, its repair and maintenance.
222	2220	Appropriation to cover the cost of further purchase of technical equipment.
	2222	Appropriation to cover the hire of technical equipment (e.g. a small computer for the accounting office, reproduction equipment, projectors and video-recorders).
	2223	Appropriation to cover the maintenance and repair costs of technical equipment and installations, in particular interpretation equipment.
223	2232	Appropriation to cover the hiring of motor vehicles when the need arises (conferences, etc.).
	2233	This appropriation is intended to cover the cost of running and maintaining the official vehicle.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
225		<i>Documentation and library expenditure</i>			
	2250	Library expenses, purchase of books	token entry	token entry	537·19
	2252	Subscriptions to newspapers and periodicals	3 900	6 800	2 339·01
	2254	Binding and storage of library books	800	1 400	192·38
		<i>Article 225 — Total</i>	4 700	8 200	3 068·58
230		<i>Stationery and offices supplies</i>	32 800	13 600	22 510·17
231		<i>Postal charges and telecommunications</i>			
	2310	Postage on correspondance and delivery charges	14 000	9 500	4 440·43
	2311	Telephone, telegraph, telex, radio, television	34 300	24 500	17 906·52
		<i>Article 231 — Total</i>	48 300	34 000	22 346·95
232		<i>Financial charges</i>			
	2320	Bank charges	token entry	token entry	—
	2321	Exchange rate losses	token entry	token entry	—
		<i>Article 232 — Total</i>	token entry	token entry	—
233		<i>Legal expenses</i>	token entry	token entry	—
234		<i>Damages</i>	token entry	token entry	—

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Remarks
225		
	2252	Appropriation to cover the cost of subscriptions to newspapers, technical journals, official journals, parliamentary papers, various bulletins and other specialized publications.
	2254	Appropriation to cover the cost of binding and other expenditure necessary for preservation of books and publications.
230		Appropriation to cover the cost of photocopying, supplies for the reproduction equipment, paper, office supplies.
231		
	2310	Appropriation to cover expenditure for postal and delivery charges and for the delivery of parcels.
	2311	Appropriation to cover fixed rental costs, the cost of communications, maintenance fees and the repair and maintenance of equipment.
232		
	2321	Appropriation to cover exchange rate losses incurred by the Centre in the fulfilment of its budget commitments, in so far as these losses cannot be offset against exchange rate gains.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
239		<i>Other administrative expenditure</i>			
	2390	Miscellaneous insurance	3 100	4 100	1 891.69
	2391	Uniforms and working clothes	400	300	250.40
	2393	Departmental removals	200	token entry	196.51
	2394	Petty expenses	3 500	3 400 .	6 426.63
		<i>Article 239 — Total</i>	7 200	7 800	8 755.23
240		<i>Entertainment and representation expenses</i>	4 800	4 500	2 871.32
250		<i>Management board meetings</i>	65 600	54 500	13 524.76
251		<i>Formal and informal meetings</i>	token entry	token entry	
270		<i>Publications</i>	6 200	20 500	—
		CHAPTER 2 — TOTAL	309 200	217 450	278 352.74
		CHAPTER 3			
300		<i>Establishment of operational documentation</i>	70 000	69 800	7 043.93
301		<i>Dissemination of information</i>	300 000	340 300	139 905.00
302		<i>Projects on the development and coordination of research work</i>	420 000	476 500	94 417.40

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article	Item	Remarks
239		
	2390	Appropriation to cover various insurances (e.g. injury to third parties, burglary, etc.).
	2391	Appropriation to cover the purchase, care and cleaning of uniforms and working clothes.
	2393	Appropriation to cover the costs of moving furniture/equipment within the building.
	2394	Appropriation to cover other administrative expenditure not specifically provided for.
240		Appropriation to cover representation expenses.
250		Appropriation to cover operating expenses of the management board and the select committee, also other informal meetings related to the administration of the Centre, including travel and subsistence expenses and the hiring of meeting rooms.
270		Appropriation to cover publishing expenses not covered in Chapter 3, in particular expenses for the publication of the revenue and expenditure of the Centre in the <i>Official Journal of the European Communities</i> according to Article 9 of the financial provisions applying to the Centre.
300		This appropriation is intended to cover the costs involved in setting up an information and documentation system judged to be essential for the satisfactory conduct of the business of the Centre.
301		This appropriation is to cover the cost of preparing, editing, publishing a Community bulletin on vocational training and other publications of the Centre.
302		This appropriation covers the costs of convening experts to meetings, working groups and conferences which serve to: — establish clear objectives for the various activities pursued by the Centre, — ensure that there is a follow-up to these activities, — take stock of the lessons to be drawn.

CEDEFOP

CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
303		<i>Pilot studies and projects</i>	455 000	272 300	183 864·28
		CHAPTER 3 — TOTAL	1 245 000	1 158 900	425 230·61
		CHAPTER 9			
990		<i>Expenditure not specifically provided for</i>	—	—	—
		CHAPTER 9 — TOTAL	—	—	—
		GRAND TOTAL	3 220 000	2 802 800	1 495 285·08

CEDEFOP

CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article	Item	Remarks
303		This appropriation permits the conclusion of study contracts and the evaluation of experimental measures and pilot projects in the following fields: — transition school to work (youth), — measures aimed at developing vocational training from a sound basic training (youth), — measures aimed at allowing women access to a wider range of jobs, — measures aimed at facilitating the redeployment of workers in those industries faced with difficulties, — measures aimed at helping young migrants to overcome their handicaps, — studies permitting the development of solutions to the problems of the gap between supply and demand with regard to qualifications.

CEDEFOP

List of posts 1979

Category and grade	Posts authorized for 1978	New posts	Posts authorized for 1979
Director	1	—	1
Deputy Director	2	—	2
A 3	—	—	—
A 4	—	—	—
A 5	9 ⁽¹⁾	—	9 ⁽¹⁾
A 6	2	+1 ⁽²⁾	3 ⁽²⁾
A 7	3	—	3
A 8	—	—	—
Total	17	+1	18
B 1	1	—	1
B 2	—	—	—
B 3	2	—	2
B 4	—	—	—
B 5	2	—	2
Total	5	—	5
C 1	1	—	1
C 2	—	+1	1
C 3	5	+1	6
C 4	—	—	—
C 5	2	—	2
Total	8	+2	10
Grand Total	30	+3	33

⁽¹⁾ Including three translators.
⁽²⁾ Including one translator.

**Statement of revenue and expenditure of the European Foundation for the Improvement of Living
and Working Conditions for the financial year 1979**

(79/83/EEC)

According to Article 9 of Council Regulation (EEC) No 1417/76 of 1 June 1976 on the financial provisions applying to the European Foundation for the Improvement of Living and Working Conditions ⁽¹⁾, 'the statement of revenue and expenditure of the Foundation and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 16.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

REVENUE

Summary

Chapter	Heading	EUA		u.a.
		Financial year 1979	Financial year 1978	Financial year 1977
Chap. 1	<i>EEC subsidy</i>	2 590 000	2 300 000	2 020 009·01
Chap. 2	<i>Miscellaneous revenue</i>	token entry	token entry	61 736·69
GRAND TOTAL		2 590 000	2 300 000	2 081 745·70

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article	Item	Heading	EUA		u.a.
			Financial year 1979	Financial year 1978	Financial year 1977
100		CHAPTER 1			
		<i>EEC subsidy</i>	2 590 000	2 300 000	2 020 009·01
		CHAPTER 1 — TOTAL	2 590 000	2 300 000	2 020 009·01
200		CHAPTER 2			
		<i>Proceeds of the sale of movable and immovable property</i>			
		<i>Letting and hiring</i>			
		<i>Revenue from and allowances for services rendered against payment</i>			
		<i>Reimbursement of various expenses</i>			
		<i>Gifts and legacies</i>			
		<i>Income from investments, bank interest and other revenue</i>	token entry	token entry	5 436·50
251		<i>Exchange rate gains</i>	token entry	token entry	56 300·19
		CHAPTER 2 — TOTAL	token entry	token entry	61 736·69
		GRAND TOTAL	2 590 000	2 300 000	2 081 745·70

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article	Item	Remarks
100		Pursuant to Article 15 (2) of Council Regulation (EEC) No 1365/75 of 26 May 1975 on the creation of a European Foundation for the Improvement of Living and Working Conditions (OJ No L 139, 30. 5. 1975, p. 1), a subsidy for the Foundation is entered in the general budget of the European Communities. The revenue entered represents the subsidy provided (Article 359 of Section III of the general budget).
251		According to the provisions of Article 22 (c) of the Financial Regulation, exchange rate losses and gains incurred at the time of the transfer of funds can be compensated in such a way that the eventual credit balance can be registered as a receipt.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

EXPENDITURE

General summary of appropriations (1979 and 1978) and expenditure (1977)

Chapter	Heading	EUA		u.a.
		Appropriations 1979	Appropriations 1978	Expenditure 1977
Chap. 1	Staff	1 012 000	995 900	713 268·27
Chap. 1	Administrative expenses	278 000	258 700	961 948·71
Chap. 3	Operating expenditure	1 300 000	1 045 400	402 583·37
Chap. 9	Expenditure not specifically provided for	—	—	3 945·35
GRAND TOTAL		2 590 000	2 300 000	2 081 745·70

EUROPEAN FOUNDATION FOR IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
		CHAPTER 1			
110		<i>Staff holding a post provided for in the list of posts</i>			
	1100	Basic salaries	333 100	316 200	293 365·22
	1101	Family allowances	33 500	31 800	25 549·03
	1102	Expatriation allowances	40 100	41 100	30 166·01
	1103	Temporary fixed allowances	—	—	—
		<i>Article 110 — Total</i>	406 700	389 100	349 080·26
111	1112	<i>Local staff</i>	47 200	41 200	26 375·81
113		<i>Employers' social security contributions</i>	133 200	127 500	17 735·88
114		<i>Miscellaneous allowances and grants</i>			
	1140	Childbirth allowances and death grants	token entry	token entry	—
	1141	Travel expenses for annual leave	17 200	16 500	11 854·03
	1142	Accommodation and transport allowances	token entry	token entry	—
		<i>Article 114 — Total</i>	17 200	16 500	11 854·03
115		<i>Overtime</i>	4 700	3 800	1 705·66
116		<i>Salary weightings</i>	216 300	207 100	127 172·95

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article	Item	Remarks
110	1100	Appropriation for the payment of basic salaries, calculated on the basis of the establishment plan for 1979 annexed hereto.
	1101	Pursuant to the rules applicable to the staff of the Foundation, these allowances comprise: (a) head of household allowance: 5 % of the basic salary (Article 6 of Annex IV); (b) dependent child allowance (Article 7 of Annex IV); (c) education allowance (Article 8 of Annex IV).
	1102	The expatriation allowance is equal to 16 % of the sum of basic salary, head of household allowance and dependent child allowance (Article 10 of Annex IV to the regulations applicable to the staff of the Foundation).
111	1112	This appropriation is for salaries and employer's contribution for social security for seven local agents.
113		Appropriation to cover employer's contributions under the national social security scheme (Article 38 (1) of the regulations applicable to the staff of the Foundation) or the employer's share in the expenditure on insurance to be borne by the Foundation pursuant to Article 38 (2).
114		Provision is made for these allowances and grants in the proposed regulations applicable to the staff of the Foundation.
	1141	Lump sum provided for in Article 15 of Annex IV.
115		In accordance with the rules laid down in Annex II to the proposed regulations applicable to the staff of the Foundation, staff in category C may receive compensation for overtime worked, either a flat-rate allowance or payment at the appropriate hourly rate. This appropriation also covers overtime by local agents which is not subject to compensation through time off.
116		Appropriation for the payment of salary weightings pursuant to the appropriate decisions taken by the Council.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 1 — STAFF (*cont'd*)

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
117		<i>Supplementary services</i>			
	1170	Freelance interpreters and conference technicians	62 500	145 000	16 800·00
	1172	Other services and work sent out for translation and typing	15 600	9 600	23 622·67
		<i>Article 117 — Total</i>	78 100	154 600	40 422·67
120		<i>Miscellaneous expenditure on staff recruitment</i>	5 500	2 400	1 863·17
121		<i>Travel expenses</i>	3 300	1 300	3 606·41
122		<i>Installation, resettlement and transfer allowances</i>	7 300	4 000	32 778·00
123		<i>Removal expenses</i>	15 300	13 700	25 731·26
124		<i>Temporary daily subsistence allowances</i>	8 200	1 600	21 460·73
125		<i>Allowances for staff placed on non-active status, retired in the interests of the service or dismissed</i>	token entry	token entry	—
130		<i>Mission expenses, duty travel expenses and other incidental expenditure</i>	62 500	29 400	49 279·99
140		<i>Special assistance grants</i>	token entry	token entry	—
142		<i>Restaurants and canteens</i>	200	100	3 403·85

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF (*cont'd*)

Article	Item	Remarks
117		
	1170	Appropriation intended to cover the fees and travel expenses of freelance interpreters and conference technicians, including payment for the services of the Commission's interpreters.
	1172	Appropriation intended to cover expenditure on the employment of temporary staff and the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
120		Appropriation to cover travelling and subsistence expenses of candidates called upon to fill a vacant post, plus the cost of medical examinations on recruitment.
121		Appropriation for the reimbursement of travelling expenses of staff upon taking up their duties, leaving the institution or being transferred. It also covers the travelling expenses of members of their families.
122		Appropriation to cover: — installation allowance (as modified by correcting factor), — resettlement allowance (as modified by correcting factor), due to personnel obliged to change residence after taking up their appointments or when transferred to a new place of work or when they definitively cease their duties and resettle elsewhere.
123		Appropriation to cover the reimbursement of removal expenses due to staff pursuant to Article 16 of Annex IV to the regulations applicable to the staff of the Foundation.
124		Appropriation for the payment of temporary daily subsistence allowances due to staff pursuant to Article 17 of Annex IV to the regulations applicable to the staff of the Foundation.
130		Appropriation to cover mission and duty travel expenses for staff of the Foundation.
142		Appropriation to complete the purchase of restaurant equipment.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
143		<i>Medical service</i>	1 400	300	—
144		<i>Language courses, refresher courses and further vocational training courses</i>	4 700	3 200	597·60
145		<i>Other expenditure</i>	200	100	200·00
		CHAPTER 1 — TOTAL	1 012 000	995 900	713 268·27
		CHAPTER 2			
210		<i>Rent</i>			
	2100	Rent	token entry	token entry	—
	2101	Deposits	token entry	token entry	—
		Article 210 — Total	token entry	token entry	—
211		<i>Insurance</i>	3 900	1 600	1 697·09
212		<i>Water, gas, electricity, heating</i>	25 000	15 400	11 691·65
213		<i>Cleaning and maintenance</i>	29 700	26 900	5 799·22
214		<i>Futing out of premises</i>	24 900	54 400	710 962·27
215		<i>Security and supervision of offices</i>	4 700	6 400	—
219		<i>Other expenditure</i>	3 100	3 200	24 359·06

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article	Item	Remarks
143		Appropriation for annual medical examinations.
144		Appropriation for the organization of language courses.
145		Appropriation for expenditure by the Foundation on social welfare activities for its staff.
211		This appropriation is intended to cover insurance contracts in respect of the building.
212		This appropriation is intended to cover consumption of these items in 1979.
213		This appropriation is intended to cover the cost of maintaining the Foundation's offices.
214		This appropriation is intended to cover the cost of fitting out the Foundation's offices.
215		This appropriation is intended to cover the cost of security and supervision of the Foundation's offices.
219		Appropriation to cover other recurring expenditure on buildings not specifically provided for, in particular taxes and rates, sanitation, removal of refuse, etc.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
220		<i>Office machinery</i>			
	2200	New purchases	800	300	3 105·82
	2201	Replacements	token entry	token entry	—
	2203	Maintenance, use and repair	1 600	300	740·00
		<i>Article 220 — Total</i>	2 400	600	3 845·82
221		<i>Furniture</i>			
	2210	New purchases	3 800	700	3 379·87
	2211	Replacements	token entry	token entry	—
	2213	Maintenance, use and repair	300	300	180·79
		<i>Article 221 — Total</i>	4 100	1 000	3 560·66
222		<i>Technical equipment and installations</i>			
	2220	New purchases	token entry	token entry	39 125·98
	2221	Replacements	token entry	token entry	—
	2222	Hire	800	1 000	3 006·98
	2223	Maintenance, use and repair	7 800	900	1 226·64
		<i>Article 222 — Total</i>	8 600	1 900	43 359·60
223		<i>Transport equipment</i>			
	2230	New purchases	token entry	token entry	4 223·88
	2231	Replacements	token entry	token entry	—
	2232	Hire	800	2 200	12·60
	2233	Maintenance, use and repair	4 700	3 200	2 489·81
		<i>Article 223 — Total</i>	5 500	5 400	6 726·29

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Remarks
220	2200 to 2203	Appropriation for the purchase and maintenance of typewriters and calculators.
221	2210	Appropriation for the purchase of furniture for staff and equipment for conference rooms.
	2213	Appropriation for the maintenance and repair of furniture.
222	2222	Appropriation to cover the hire of technical equipment, in particular fire extinguishers, reproduction equipment, alarm systems, and technical equipment and installations for conferences held outside the building.
	2223	Appropriation to cover the maintenance and repair costs of technical equipment and installations.
223	2230	Appropriation for the purchase of a vehicle.
	2232	Appropriation to cover the cost of hiring vehicles for certain occasional needs.
	2233	Appropriation to cover the cost of operating those vehicles.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
225		<i>Documentation and library expenditure</i>			
	2250	Library expenses, purchase of books	4 400	600	4 954.73
	2251	Special library, documentation and reproduction equipment	800	5 100	6 610.42
	2252	Subscriptions to newspapers and periodicals	6 300	5 100	3 185.54
	2254	Binding and storage of works in the library	3 100	600	—
		<i>Article 225 — Total</i>	14 600	11 400	14 750.69
230		<i>Stationery and office supplies</i>	19 000	10 900	19 283.16
231		<i>Postal charges and telecommunications</i>			
	2310	Postage on correspondence and delivery charges	10 700	9 600	2 766.60
	2311	Telephone, telegraph, telex, radio, television	18 800	16 000	12 000.00
		<i>Article 231 — Total</i>	29 500	25 600	14 766.60
232		<i>Financial charges</i>			
	2320	Bank charges	token entry	token entry	34 505.40
	2321	Exchange rate losses	token entry	token entry	—
		<i>Article 232 — Total</i>	token entry	token entry	34 505.40
233		<i>Legal expenses</i>	token entry	token entry	—
234		<i>Damages</i>	token entry	token entry	—

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Remarks
225	2250	Appropriation for the acquisition of documents and other non-periodical publications required by the Foundation.
	2252	Appropriation to cover the cost of subscriptions to newspapers, specialized periodicals, official journals, parliamentary papers, various bulletins and other specialized publications.
	2254	Appropriation to cover expenses for binding, etc., for the conservation of books and periodicals.
230		Appropriation to cover the cost of purchasing paper, envelopes, office supplies and consumables for reproduction equipment.
231	2310	Appropriation to cover expenditure on postal and delivery charges, including parcels sent by post or otherwise.
	2311	Appropriation to cover fixed rental costs, the cost of calls and messages, maintenance fees, repairs and maintenance of equipment.
232	2321	Appropriation to cover exchange rate losses (in so far as they are not covered by exchange rate gains occurring in the operation of the Foundation's budget.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
239		<i>Other administrative expenditure</i>			
	2390	Miscellaneous insurance	900	1 000	382.39
	2391	Uniforms and working clothes	3 100	400	614.88
	2393	Departmental removals	token entry	token entry	—
	2394	Petty expenses	500	300	433.37
		<i>Article 239 — Total</i>	4 500	1 700	1 430.64
240		<i>Entertainment and representation expenses</i>	3 100	1 500	2 090.06
250		<i>Expenditure for meetings</i>			
	2500	Meetings of the Administrative Board	39 100	38 400	53 844.29
	2501	Meetings of the Committee of Experts	17 200	12 800	1 140.14
		<i>Article 250 — Total</i>	56 300	51 200	54 984.43
251		<i>Formal and informal meetings</i>	31 300	25 600	8 136.07
270		<i>Publications</i>	7 800	14 000	—
		CHAPTER 2 — TOTAL	278 000	258 700	961 948.71
		CHAPTER 3			
300		<i>Establishment of operational documentation</i>	40 000	70 000	9 248.47

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article	Item	Remarks
239		
	2390	Appropriation for various insurance (civil liability, theft insurance).
	2391	Appropriation to cover the purchase, care and cleaning of uniforms and working clothes.
	2393	Appropriation to cover any small items of expenditure on removal.
	2394	Appropriation to cover other administrative expenditure not specifically provided for.
240		Appropriation to cover representation expenditure.
250		
	2500	Appropriation to cover the operating expenses of the Administrative Board, including travel and subsistence expenses and the hire of rooms if necessary.
	2501	Appropriation to cover the operating expenses of the Committee of Experts, including travel and subsistence expenses and the hire of rooms if necessary.
251		Appropriation to cover the travel, subsistence and incidental expenses of experts and other persons called to meetings.
270		Appropriation to cover publication costs, particularly those involved in the publication of the budget of the Foundation according to Article 9 of the regulations relating thereto.
300		Appropriation to cover the purchase of publications, the compilation of card indexes and catalogues and the necessary computer work to enable a selective documentation system to be created containing, in particular, up-to-date data, and information on recent developments and research in the fields concerned.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article	Item	Heading	EUA		u.a.
			Appropriations 1979	Appropriations 1978	Expenditure 1977
301		<i>Dissemination of information</i>			
	3010	Results of studies	50 000	39 000	—
	3011	Publication of the annual report	1 000	1 000	—
	3012	Publication of other periodicals	15 000	10 000	—
		<i>Article 301 — Total</i>	66 000	50 000	—
302		<i>Participation in congresses and public events</i>	25 000	30 000	—
303		<i>Expenditure on studies and pilot schemes</i>			
	3030	Sectoral and global studies	450 000	250 000	393 334.90
	3031	Pilot schemes	550 000	517 000	—
		<i>Article 303 — Total</i>	1 000 000	767 000	393 334.90
304		<i>Organization of symposia, meetings and congresses</i>	169 000	128 400	—
		CHAPTER 3 — TOTAL	1 300 000	1 045 400	402 583.37
		CHAPTER 9			
990		<i>Expenditure not specifically provided for</i>			3 945.35
		CHAPTER 9 — TOTAL			3 945.35
		GRAND TOTAL	2 590 000	2 300 000	2 081 745.70

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article	Item	Remarks
301		
	3010	This appropriation is for the publication of results of studies.
	3012	Appropriation to cover the publication of general information about the Foundation (books, brochures, handouts).
302		Appropriation to enable the Foundation to contribute to the work of other similar institutions and foundations.
303		
	3030	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme.
	3031	This appropriation is to promote and assist pilot projects, as provided in the Council Regulation relating to the Foundation.
304		Appropriation for the organization of colloquia and meetings which will contribute to the implementation of the Foundation's programme.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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List of posts 1979

Category and grade	Posts authorized for 1978	New posts	Posts authorized for 1979
Director	1	—	1
Deputy Director	2 ⁽¹⁾	—	2 ⁽¹⁾
A 3	—	—	—
A 4	—	—	—
A 5	5 ⁽²⁾	+1 ⁽³⁾	6
A 6	—	+1	1
A 7	4	—	4
A 8	—	—	—
Total	12	+2	14 ⁽⁴⁾
B 1	1	+1	2
B 2	—	—	—
B 3	3	—	3
B 4	—	—	—
B 5	1	—	1
Total	5	+1	6
C 1	—	—	—
C 2	—	—	—
C 3	4	—	4
C 4	—	—	—
C 5	3	+1	4
Total	7	+1	8
Grand Total	24	+4	28

⁽¹⁾ Post remunerated at A 4 level. The change in respect of one of these posts was accepted with the promise that the Foundation's basic Regulation must be amended accordingly.
⁽²⁾ Including three translators.
⁽³⁾ Post of translator.
⁽⁴⁾ Including four translators.